



Document Request Form

- IMPORTANT:** 1. Please complete in CAPITAL LETTERS and BLACK INK only and tick where applicable. Any alteration made must be countersigned.
 2. A fee of RM10.00 is chargeable for each document requested. Your request will be processed within 21 days from the date your request is received by us.
 3. The fee may be paid to Affin Hwang Asset Management Berhad via cheque or For Telegraphic Transfers only. Please indicate "document fee" as payment reference if any.
 4. Verification – Information collected on this Form is required for verification purposes and will only be used in connection with this request.

DETAILS OF CLIENT

Full Name (as per NRIC / Passport / Certificate of Incorporation)	Account No.
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
NRIC No.	Passport No. / Other
<input type="text"/>	<input type="text"/>
Mobile No.	Certificate of Incorporation No.
<input type="text"/>	<input type="text"/>

TYPE OF STATEMENT REQUESTED

<input type="checkbox"/> Statement of Account	<input type="checkbox"/> Tax Invoice	<input type="checkbox"/> Tax Voucher	<input type="checkbox"/> Other
	Fund Name:	Fund Name:	Please Specify:
Dated:	Dated:	Dated:	

Please send the requested document to me: By Post By Email

DECLARATION & SIGNATURE(S)

I/ We understand that this request for document is subject to fees as stated in this form.

Signature
Date:

FOR OFFICE USE ONLY

Form received by (acknowledgement)	Form verified by	Approved by	Form processed by
Name: Date:	Name: Date:	Name: Date:	Name: Date: